

# FINALS OF THE <100 MASTERPOINT CHAMPIONSHIPS - 2022

## INSTRUCTIONS FOR DIRECTORS, EVENT ORGANISERS AND DEALERS

### 1. The Event

The UHMP Finals consists of a single face-to-face session, played during the week Nov 21-27, 2022. **Online sessions whether played on RealBridge, BBO or StepBridge are not permitted.** The list of participating clubs can be found at <http://www.nswba.com.au/tourn/state/se.asp?Y=2022&E=uhmp>. All contestants play the same set of boards and the results are matchpointed across the state. The results are then handicapped and the results posted on the above website.

### 2. The Director

A non-playing accredited Director is required. Grade C2 is preferred, though experienced and competent Grade D is allowed.

### 3. The UHMP Website [www.nswba.com.au/tourn/state/se.asp?Y=2022&E=uhmp](http://www.nswba.com.au/tourn/state/se.asp?Y=2022&E=uhmp)

All information and files associated with the UHMP are accessed from the above website. This page can be accessed from the NSWBA home page [www.nswba.com.au](http://www.nswba.com.au) - under Tournaments, follow the links to State Events and then to 2022 State Under 100MP Pairs Championships. General information, prize winners and the final results will all be posted on this page. Contestants should be told to access this NSWBA site.

### 4. Dealing Files and Hand Records

These are available from the UHMP website after you have logged in. See the step-by-step instructions in the Appendix. Make sure you download them by mid November, and deal the boards at least a week before the session. This allows time to resolve any issues that might arise.

The dealing files in the various formats are available. Make sure you know which format your dealing machine reads. If the boards are to be dealt by hand from the standard hand records, special care must be taken that it is done with 100% accuracy

- UHMP2022 Hand Records.pdf provides just the basic hand records with the making contracts. (Print Portrait and Flip on Long Edge if printing double-sided.)

***Do not post any SWP hand records on your club's website.***

### 5. Players

***All players must have had <100 MPs at 1<sup>st</sup> September 2022.*** This must be strictly enforced and will be checked by the State Organiser. There are no prequalification requirements - all players who enter are eligible to win the prizes on offer.

No substitutions are allowed (other than those authorised by the Director to keep the movement going).

### 6. Entry fees

Entry fees are set by the clubs holding the Finals and may vary from venue to venue. The NSWBA will invoice each participating club \$3.00 per player (*i.e.* \$6.00 per pair) in December. **Do not pay anything until you receive the invoice.**

### 7. Movements

Any movement which uses between 24 and 36 boards is valid. That said, a Howell movement is preferred for 7 or fewer tables as it maximises the number of opponents each pair plays against. Some care is required with the initial seating if using a Mitchell movement - as far as possible, please ensure pairs in the different masterpoint divisions (0-10, 10-15, 25-50 and 50-100 MPs) are evenly distributed across both the NS and EW fields.

## 8. Fouled Boards

If you discover a fouled board, award 60% to both sides. If discovered during the session, reset the hands so that they correspond with the hand record.

## 9. Local Scoring

The session must be scored on a computer, using one of the following scoring programs:

Bridgemaster, ScoreBridge, CompScore, ASE

Post the scores for the players as normal. **Do not award any masterpoints.** The event will be scored across the state and Red Masterpoints at Level B4s awarded to pairs finishing in the top half of each of the four masterpoint categories.

## 10. Submission of results

**After** you have scored the session on your club's computer, you need to either find or generate the .csv or .xml file – either is acceptable. Finding the xml file depends on the scoring program you use.

*CompScore 2 users:*

The .xml file will be called the same as the session name and have a .xml extension. *e.g.* “Monday - Section A (4-apr-11).xml”.

The .xml file is initially created in the folder C:\CompScore2\XML Results\. Depending on the software your club uses to display results on the web, the .xml file may have been archived and moved to the C:\CompScore2\XML Results\Archive\ folder. Check both locations.

*ASE users:*

Under Session, use the option “Produce P2P file” to create the .xml file in the location that you specify.

*ScoreBridge users:*

From the Results and Outputs window, click on “Make File” and choose “.xml file”.

Now compose an email with the subject heading *UHMP2022 - your club name*. Attach the .csv or .xml file (see above). Double check you have attached the correct file – there's usually a date in the filename. If possible, also include a copy of the results of the session. This can either be an attached pdf file or a web address if the results are posted online. Detail any problems encountered - hopefully there will be none. Address the email to [uhmp@nswba.com.au](mailto:uhmp@nswba.com.au) and click “send”.

If you haven't emailed your results before Tuesday 29<sup>th</sup> November, expect me to start hassling you.

## 11. State Wide Results

The **raw** results will be shown for each pair that plays in the event and hand records made available online after **all** competing clubs have submitted their results. No username or password is required. I expect to have the handicapped scores and prize winners in the four MP categories finalised before Christmas. Results will be posted at [www.nswba.com.au/tourn/state/se.asp?Y=2022&E=uhmp](http://www.nswba.com.au/tourn/state/se.asp?Y=2022&E=uhmp). You will be emailed when the final results become available.

## 12. Prizes

Prizes will be awarded on the basis of the handicapped results in each of the four masterpoint categories. They will consist of cash to the state winners and vouchers from the Bridge Shop to the runners-up. In addition, all place-getters will receive a yearly subscription to the on-line version of Australian Bridge magazine. The full list of winners and prizes will be published on the UHMP website, [www.nswba.com.au/tourn/state/se.asp?Y=2022&E=uhmp](http://www.nswba.com.au/tourn/state/se.asp?Y=2022&E=uhmp).

If you are unclear about any of the above instructions, please email [uhmp@nswba.com.au](mailto:uhmp@nswba.com.au) or phone me on 9744 1555.

Warren Lazer  
2022 UHMP Organiser

## Appendix

### Using the UHMP Club Administration Website - 2022

#### Log in; Obtain a password; Download the dealing file and hand records.

UHMP Organisers will need to use this site to download the hand records and dealing files. If you plan to play in the event, please offload these duties to a non-contestant. **If you nominated a dealer, it is that person ONLY who will be able to set the password and access the hand records and dealing files for your club.**

**NB Before you can use the Administration site, you need to set a Password, a process that involves responding to an email the system will send you. YOU MUST BE ABLE TO ACCESS YOUR EMAILS WHEN SETTING OR CHANGING YOUR PASSWORD. Once you have set your Password you can access and use the Admin page from any computer that is connected to the internet.**

#### 1. Setting your password.

*This process may seem a bit circular, but it is one of the standard ways to ensure that only the "owner" of the registered email address can set or change the password.*

Go to the NSWBA's UHMP page [nswba.com.au/tourn/state/se.asp?Y=2022&E=uhmp](http://nswba.com.au/tourn/state/se.asp?Y=2022&E=uhmp)

Follow the [Club Administration Log In](#) link in the **For Clubs** section.

Select your club from the dropdown list of **Registered Clubs**.

Click the **Set Password** button. The system will send an email to your registered address. A message to this effect (in red) will appear on the page. If you can't find the email, check the accuracy of the email address in the message. If that's not the problem, check your junk folder. Click the **Set password** link within the email. This will return you to the website and allow you to enter a Password. Enter the password you want, record it below, and then click **Update Password**. **Warning: a new email is generated every time you click the **Set password** link. If you receive a code mismatch error message check that you are responding to the last email you have been sent.**

- **My UHMP password is:**

If you subsequently forget or misplace your password, you can reset it as per the instructions on the website, essentially repeating the above procedure. Only you and the system know your password. If you forget it, you will need to reset it. I cannot look it up for you.

#### 2. Downloading the hand records and dealing files.

Select your club from the dropdown menu, enter your password and click Log in.

Logging into the Admin website takes you directly to the downloads page. The hand records are listed on the right, the dealing files on the left. Make sure you know what format your dealing machine reads. Click [Download](#) for each file that you need. If you do not have access to a dealing machine, you will need to set the boards manually from the UHMP2022 Hand Records.pdf file.

#### 3. Logging out

Once you have downloaded all the files that you need, click [Log Out](#). You should not need to log in to the UHMP Administration website again. The system will automatically log you off after about 20 minutes of inactivity.