

GUIDELINES FOR COMPLAINANT REPORTING AN ISSUE TO THE CONGRESS DISCIPLINARY AND ETHICS COMMITTEE (CDEC)

NB. These guidelines apply to complaints arising from behaviour at Congresses and other events conducted under the auspices of the NSWBA, as outlined in the [NSWBA Congress Disciplinary & Ethics Regulations](#).

Within 7 days of an incident you must lodge with the Secretary of NSWBA (cdec@nswba.com.au or Level 1, 162 Goulburn Street, EAST SYDNEY 2010) a written report detailing:-

1. The event name
2. The date of the incident
3. The session and board number (if relevant)
4. The name of the person you are complaining about ("the subject of the complaint")
5. The name of the tournament director
6. The names of all four persons at the table (if relevant)
7. The names of all other people who witnessed the incident
8. Your opinion as to which of the Offences (listed at the end of this document) occurred.
9. Your recollection of the incident confined to:-
 - a. Words spoken during the incident and by whom;
 - b. Actions you observed at the time of the incident;
 - c. Your perception of the attitudes of the people involved at the time of the incident, and
 - d. Your own feelings at the time of the incident.

****** Your report must be limited to a maximum of **one A4 page** with a typing font of 11-12pt. The committee will ask for submission of other relevant documents as it sees fit after reviewing your report

Please note: if the CDEC believes that your complaint is sustained on the balance of probabilities and if a penalty is imposed the subject of the complaint will be advised of:-

- i. the evidence relied on by the CDEC in coming to its decision, and
- ii. the names of the persons providing that evidence

Offences

1. Verbal abuse of an opponent or partner
2. Verbal abuse of a Director
3. Any racial, religious or cultural remark or comment to which offence might reasonably be taken
4. Use of crude or abusive hand signals or gestures
5. Threat of assault or physical interference
6. Physical interference without intent to cause grievous bodily harm
7. Physical interference with intent to cause grievous bodily harm
8. Wilful damage or abuse of playing cards, scoresheets, bidding pads, Bridgemates or other equipment or property
9. Persistent non-premeditated breaches of the Laws of Bridge with the effect of gaining an unfair advantage and/or unauthorised information
10. Deliberate, and disguised or concealed, violation of the Laws of Bridge intended to improve one's score
11. Breach of congress venue policies or operating permit requirements (where it is reasonable to presume the player to expect or be aware of such policies or requirements)
12. Playing in a Congress while suspended
13. Making vexatious and repeated complaints against a player or pair
14. Other offences not specifically covered above, including any behaviour contrary to Law 74.